

ATTACHMENT 3
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June 17, 2003

To: City of Sunnyvale Community
Development Department Planning Division
Attn: Mr. Fredrick Bell

I like to first express my appreciation to your sincere and professional opinion yesterday morning during our conversation.

As per our conversation, we're planning to set up a Kitchen & Bath Design consulting company at 1698 South Wolfe Road Suite#106.

Our main purpose for the design office in Sunnyvale is to serve as a convenience spot for our existing clients in Sunnyvale, and San Jose. Many of our current clients from Sunnyvale are service through our headquarter, which is located in Oakland.

Service we provide at this location would be straightly, Kitchen & Bath computer graphic designs, materials and installation coordination.

We'll have 2-3 designers working with clients in the office. Since, our normal design consulting section would take approximately 2-3 hours per client. So we're expecting 10 or less clients a day.

All clients would be assist straightly by appointment. There will be no over the counter sales like normal retail stores, but since we offer material coordination service for our client. We're required to register as a retail business.

We understood and well aware of the local residents' concerns, but we strongly believe we'll have equal or less affect to the local residents than any other office in the building.

My contact number is 415-308-8582.

Very appreciate your time and efforts in our case.

Looking forward to your reply.

Sincerely,

Kenny Au-Yeung



June 20, 2003

Mr. Kenny Au-Yeung
323 Crescent Court
Brisbane, CA 94005

Subject: Consideration of Kitchen and Bath design consulting as an allowed use at 1698 South Wolfe Road, Sunnyvale.

Dear Mr. Au-Yeung;

This correspondence is provided in response to your letter dated June 17, 2003 requesting verification as to whether a Kitchen and Bath Consulting use may be permitted at 1698 S. Wolfe Road.

As we discussed on the phone, the office building at 1698 S. Wolfe Road has been approved for office and medical office uses. At a public hearing with the Planning Commission, retail uses were specifically not allowed due to parking, traffic and related issues that might impact adjacent residential uses.

Although your proposed Kitchen and Bath Consulting business appears to have relatively limited impacts, it is, nevertheless, a retail use. As previously noted, retail uses were not allowed by action of the Planning Commission, therefore, your propose Kitchen and Bath Consulting business would not be allowed at the subject location.

Should you have further questions on this matter, please feel free to call me at (408) 730-7443.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Bell".

Fred Bell
Principal Planner

cc Planning Official

ATTACHMENT 3
Page 3 of 4

June 23, 2003

To: City of Sunnyvale
Development Department Planning Division
Attn: Mr. Fredrick Bell

First I like to thank you for your immediate response on our case.

Unfortunately we'd felt that, it was my poor expression on wording from the last letter had misled your decision. We would like to request you to review the following. We hope this will support your approval for our business permit at 1698 South Wolfe Road Suite #116.

Company Name: K&B Design Administrative Office By Sincere Supply

Usage: Kitchen & Bath Cabinetry Design Administrative Office

Activates: Kitchen & Bath Cabinetry Computer Graphic Design

Purpose for the office:

Design Administrative Office will serve as a convenience design office for our clients in Santa Clara County.

Sincere Supply:

Sincere Supply have served the kitchen & Bath design market since 1988. Our headquarter is located at 258 11th St. Oakland, California. We have two supporting distribution centers located at Oakland and Modesto. All the products ordered from our clients are ship direct to our clients' jobsite from our distribution centers.

This Administrative office at 1698 South Wolfe Road will only serve as a Design administrative office. Clients are straightly by appointment only. There will be absolutely no cash and carry kind of sales, no products in stock. Our business registration will be listed under Kitchen & Bath Interior Design Office.

Your kind consideration and approval is appreciated.

My contact number is 415-308-8582

Once again, very appreciate your time

Sincerely,

Kenny Au-Yeung



July 8, 2003

Mr. Kenny Au-Yeung
323 Crescent Court
Brisbane, CA 94005

Subject: Consideration of Kitchen and Bath design consulting as an allowed use at 1698 South Wolfe Road, Sunnyvale.

Dear Mr. Au-Yeung;

This correspondence is provided in response to your second letter received June 25, 2003 requesting further verification as to whether a Kitchen and Bath Consulting use may be permitted at 1698 S. Wolfe Road.

In your letter regarding the matter, you provide a more detailed description of the proposed Kitchen and Bath Design Office. As we discussed before, the office building at 1698 S. Wolfe Road has been approved for office and medical office uses only. At a public hearing with the Planning Commission, retail uses were specifically not allowed due to parking, traffic and related issues that might impact adjacent residential uses.

I have consulted with the Planning Officer on your request to ensure consistency within the Planning Division as to whether your proposed use might be permitted at the proposed location. The presence of a show room and related displays establish the proposed business as a retail use. As previously noted, retail uses were not allowed by action of the Planning Commission, therefore, your propose Kitchen and Bath Consulting business would not be allowed at the subject location.

Should you have further questions on this matter, please feel free to call me at (408) 730-7443.

Sincerely,

Fred Bell
Principal Planner

cc Planning Officer